**Illinois Association of School Nurses**

**Annual Business Meeting**

**Northfield Inn, Springfield, IL**

**Friday, October 25, 2013**

The Annual Meeting of the Illinois Association of School Nurses was called to order at 7:40 pm by President Linda Kimel.

**Introduction of Board Members and Guests**: President Kimel introduced the IASN Board of Directors followed by parliamentarian Barb Smith, who presided over the meeting.

**Roll Call of the Division Presidents:**

Blackhawk – Gina Cone, absent

Du Page Valley – Chris Gilbertson, present

Lakeshore/Calumet – Ingrid Thompson, present

Marquette/Kaskaskia –Mary Linafelter, present

Mid-State – Val Rodgers, present

Northeastern – Mary Girardi, absent

Northlake’s – Janet Ritter, present

Northwest, Mary Fisher, present

South Central – Sara Wilson, absent

Southern – Michelle Moake, absent

**Annual Meeting Rules of Order:** The Rules of Order were presented by the recording secretary Linda Clarke. The adoption of the 2013 annual meeting rules of order was moved by Cathy Yonkaitis, Nancy Petrik, seconded. The adoption passes unanimously.

**Report of the Credentialing Committee:**

Mary Ann Wesoloski reported there were 101 voting members present, indicating a quorum. The report of the Credentials Committee was adopted and presented.

**Declaration of the Consent Agenda:**

Linda Kimel recommended that the majority of the reports from the elected officers, appointed officers, standing and elected committees, and special committee representatives to other groups, and division presidents be placed on a consent agenda. They are item numbers 2,3,5,6,8,10,13,15,17 and 19-45.

Today’s agenda will include #1 the president’s report, #4 the treasurer’s report, #7 the executive secretary’s report, #9 Bylaws, #11 education/certification report, #12 the finance report, #14 public relations, # 16 IASN foundation report, and #18 ISBE.

**Approval of Minutes from the 2012 Annual Business Meeting:**

Donna Kunz, Janice Ritter and Barbara Wicks reviewed and approved the annual business meeting minutes of October 2012. President Linda Kimel appointed Mary Fisher, Mary Bonkoske, and Karen Pfaff to review and approve the minutes for this meeting.

**#1 President’s Report- Linda Kimel**

Linda reported that 37 school nurses attended NASN’s National Conference that was held in Florida this past June/July. There were three important themes:

* 1. Alternative 3rd party funding for school nurses.
	2. Collaboration with other discipline and other providers.
	3. Increasing skills to present educational programs to school nurses.

Linda also expressed enthusiasm for her upcoming second years as IASN President. She is the first IASN President that will have a two-year term.

**#4 Treasurers Report - Nila Hawkins**

IASN’s finances are improving:

* $ 6,430.52 in IASN’s checking
* $ 52,470.00 includes checking plus 1 CD.

The entire IASN budget is available tonight for review.

**#7 Executive Secretary – Linda Gibbons**

Linda is the new and IASN’s third executive secretary. IASN membership is less than 800 and the push is to increase the numbers. There is a new membership database which has improved tracking of members. School nurses choose the Division they want to be placed in based on their home or school address. If there are any emails or address changes please email Linda with updates.

**#9 Bylaws/Operating Guidelines- Mary Bonkoske**

Mary Bonkoske presented the following changes for the IASN By-laws that had already been approved by the IASN Board.

1. **Article IV-Members**

Section B. Associate

Anyone who does not meet the criteria for IASN Active membership, but is a registered professional nurse, currently licensed to practice in Illinois. Associates members shall receive all mailings, (add) *vote* and may participate in IASN activities, but may not (delete) ~~vote~~ hold office or serve on a state committee.

**85 members in favor, 6 opposed. The motion passes.**

1. **Article V-Dues and Fiscal Year**

Section 3

1. (Delete) ~~$40~~ (add*) $50* for IASN Active and Associate members plus $10 for each division and the current NASN dues.
2. (Delete) ~~$40~~ (add) *$35* for IASN retired and student members plus $10 for each division and the current NASN dues.

Note:

NASN fees are not expected to increase at this time.

Currently NASN dues are $ 146 per member. IASN receives $ 50 of that per member. It is then distributed to the Divisions at $10 per member.

**97 in favor. 1 opposed. The motion passes**.

**#11 Education/Certification reports- Mary Wesoloski on behalf of Mary Girardi.**

IASN will be investigating the feasibility of providing CNE’s for our membership through the Ohio Nursing Association (ONA)

**#12 Finance –Deb Triolo**

The audit of the finances of IASN and the IASN Foundation was completed by Linda Herwaldt and Barbara Wicks and filed. The proposed budget has been approved by the Board and now brought before the members for approval

**The 2013-2014 Budget passes and is adopted by the membership.**

**#14 Public Relations- Barb Wicks**

Vacancies for school nurse positions continue to be posted on the website and on the listserv. The Newsblast will be available via the listserv soon. The Newsletter is mailed to the membership every September per the current Bylaws. Contact Barb Wicks at encoder422@comcast.net or Linda Gibbons at the IASN website to post position information.

**#16 IASN Foundation- Ginger Barnes**

There were no applicants for IASN scholarships this year. Please encourage the membership to apply; recipients can only be IASN members. Robin Shannon, chair of the Research Committee was introduced.

Foundation Finances:

* Checking $ 7,131.78
* $ 16,000.00 invested

Lynn Rochkes announced the 2013 Recipients for school nurse and administrator of the year:

* **School Nurse -Chris Gilbertson (DuPage)**
* **School Nurse Administrator - Juanita Gryfinski (Northeast)**

**#18 ISBE Jessica Gerdes**

Contact Jessica if the psychologist or social worker has the responsibility of the nursing review for potential special education students in your school district. Jessica and the committee consisting of Vyki Jackson, Linda Gibbons, Linda Kimel, and Cathy Yonkaitis are working on developing the comprehensive web based course for non-certified school nurses.

**Bylaws - Mary Bonskoke**

Below are the two additional amendments requiring 90% majority vote for affirmation, because they were not made available to the membership 30 days prior to the annual business meeting:

1. **VII- Officers**

Section 2. Term of Office

1. All officers except the Director to NASN shall assume official duties at the (delete) ~~adjournment of the annual meeting~~ (add) end of the Annual Conference. The Director to NASN shall assume official duties according to NASN rules.

**102 members in favor, 0 opposed. Amendment passes**.

1. (add) **Article XVI-Parliamentary Authority**

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Illinois Association of School Nurses in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order that the Illinois Association of School Nurses may have.

**102 members in favor, 0 opposed. Amendment passes.**

**Strategic Plan -Mary Wesoloski**

The IASN Strategic Plan strengthens and advances the practice of school nursing. It includes leadership development and overall, the promotion of the profession of school nursing. The plan has been reviewed and adopted by the Board today October 25, 2013. It will be reviewed annually by the Board, revised every four years, and placed on the IASN website in the near future.

**IASN 2014 Annual Conference:**

Vicki Naretta announced the following:

The 2014 IASN Annual Conference will be held in Rockford IL at the Clock Tower Resort on October 24th and 25th.The”Art of School Nursing” is the theme.

**Announcement:**

Heroin use among teens has elevated in some school districts. Keeping a stock of Narcan has been considered in these districts. Please notify IASN if you or your school district is approached with this proposal.

***REPORTS OF ELECTED OFFICERS:***

**President –Linda Kimel (**written report)

**President-Elect –Mary Ann Wesoloski:**  (written report)

**Recording Secretary – Linda Clarke:**  (written report)

**Director to NASN –Lynn Rochkes:** (written report)

***REPORTS OF ELECTED REPRESENTATIVES*:**

**Representative to IEA - Linda Vollinger:** (written report)

***REPORTS OF APPOINTED OFFICERS:***

**Executive Secretary – Linda Gibbons:** (written report)

**Historian – Susan Gregory:** (written report)

***REPORTS OF STANDING COMMITTEES:***

**By-Laws / Operating Guidelines – Mary Bonkoske:**  (written report)

**Crisis Intervention – Sheila Grogan & Mary Linafelter:** (written report)

**Education/Certification – Mary Girardi:** (written report)

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**Finance – Deb Triolo:** (written report)

**Legislative Affairs –Ellen Wolff:** (written report)

**Public Relations – Barb Wicks:** (written report)

***REPORT OF ELECTED COMMITTEE:***

**Nominating Committee – Linda Herwaldt:**  (written report)

***REPORT OF SPECIAL IASN COMMITTEE:***

**IASN Foundation (mentorship, scholarship, research)** (written report)

***REPORTS OF REPRESENTATIVES TO OTHER GROUPS:***

**DHS - Vyki Jackson:** (written report-absent)

**ISBE- Jessica Gerdes** (written report)

**Healthy Schools -Eva Detloff:**  (written report-absent)

**IL Caucus for Adolescent Health – Linda Gibbons:** (written report)

**Midwest Dairy Council – Linda Gibbons:** (written report)

**ISELA - Lynn Rochkes:** (written report)

 **ANA-IL – Cameron Trout:** (written report)

**IMERT- Mary Ann Tolzien:** (no report-absent)

**ICAAP – Linda Gibbons:** (written report)

**IL Alliance to Prevent Obesity-Chris Gilbertson:** (written report)

**Pediatric Preparedness Workgroup – Pat O’Connor:** (written report-absent)

**School Nurse Emergency Care Course – Pat O’Connor:**  (written report- absent)

**IDPH Immunization Advisory Committe– Karen Pfaff:** (written report)

**NBCSN – Ginger Barnes:**  (written report)

**IFT – Donna Rehm:** (written report)

**CTU - Helen Ramirez-Odell:** (written report-absent)

**IASN List Serve - Cathy Yonkaitis:**  (written report)

**Il. Children's Mental Health Partnership - Donna Kunz:** (absent - written report)

**Citizen Action IL – Linda Gibbons:** (written report)

**Recognition:**

Linda Kimel and the Board recognized Linda Clarke for her service as IASN’s outgoing recording secretary.

**ADJOURNMENT:**

The meeting was adjourned by President Linda Kimel at 8:57 p.m.

**Installation of Officers:**

**The New Officers installed were:**

* Karen Pfaff- Recording Secretary
* Linda Herwaldt (chair) Nominating Committee
* Gina Cone- Nominating Committee
* Susan Smith- Nominating Committee

**Respectfully Submitted,**

**Linda Clarke, RN, M.Ed., NCSN**

**IASN Recording Secretary**