SECTION XVI – POSITION DESCRIPTION
Governance Coordinator

Governance Coordinator
1. **Term:** 2 years with optional re-election for one consecutive term

2. **Responsibilities:**
   a. Collaborates with the treasurer
   b. Participates in financial planning
   c. Participates in budget development
   d. Oversees Bylaws committee
   e. Appoints an IASN member (non-Board member) to be the Clerk
   f. Appoints an annual audit committee for IASN and IASN Foundation

3. **Supporting roles:**
   a. ByLaws committee
   b. Finance Committee
   c. Clerk
   d. Treasurer (elected)