## Who is in the School Health Office?

<table>
<thead>
<tr>
<th>Title</th>
<th>Education</th>
<th>Supervisor</th>
<th>Job Requirements</th>
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</table>
| School Secretary       | High School | Principal   | Administrative Assistant                                                          |                                                  | Should not function within a school health office role | Unable to:  
- Perform nursing assessments, monitor treatments, nursing tasks, make community referrals, health education, health promotion, case management  
- monitor chronic health conditions  
- complete any component of 504 or IEPs  
- administer daily medication  
- administer emergency medication unless additional training is received to become a diabetic care aide/epipen administration. |
| Health Assistant       | High School | ● Registered Nurse  
● District Nurse  
● School Administrator | First Aid Cardiopulmonary Resuscitation (CPR) certification  
● School district policies  
● Bargaining unit: ESP  
● Pension: IMRF |                                                  | ● First Aid/CPR  
● Health Data Entry with training | Same as school secretary(see above) |
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<tr>
<td>Athletic Trainer (ATC)</td>
<td>● Bachelor’s degree</td>
<td>● Physical Therapy Agency (with whom they are employed)</td>
<td>● ATC License</td>
<td>● Physical Therapy Agency</td>
<td>● Assess and treat athletic injuries, musculoskeletal injuries, concussions</td>
<td>Same as school secretary(see above)</td>
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<td>● Certification Exam</td>
<td>● Athletic Director</td>
<td>● CPR certification</td>
<td>● School district policies</td>
<td>● perform physical therapy treatments under the supervision of a physical therapist</td>
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<td>● Bargaining unit/pension: varies depending upon employer</td>
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<tr>
<td>Emergency Medical Technician (EMT-B,I,P)</td>
<td>● College Level Course for Emergency Medical Technician</td>
<td>● Project/EMS Medical Director</td>
<td>● First Aid/CPR</td>
<td>● Illinois Department of Public Health</td>
<td>● Emergency Care: Able to perform rapid assessment and life sustaining interventions,</td>
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<td>● Licensure Exam</td>
<td>● Physician</td>
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<td>● Medical Director</td>
<td>stabilize emergency situations until ambulance arrives to transport to the hospital</td>
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<td>● Standing Medical Orders</td>
<td>● First Aid</td>
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<td>● School District policies (if employed by District)</td>
<td>● Basic Life Support (CPR)</td>
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<td>Licensed Practical Nurse (LPN)</td>
<td>● College-2 to 3 semesters of classroom/clinical experience&lt;br&gt;● Certification Exam</td>
<td>● RN&lt;br&gt;● District Nurse&lt;br&gt;● School Administrator</td>
<td>● LPN License&lt;br&gt;● CPR certification</td>
<td>● LPN Scope of Practice&lt;br&gt;● School District policies&lt;br&gt;● Bargaining unit: ESP&lt;br&gt;● Pension: IMRF</td>
<td>● Basic health assessment, medication administration under the supervision of a RN&lt;br&gt;● 1:1 care for medically fragile students&lt;br&gt;● First aid/CPR&lt;br&gt;● Health data entry with training</td>
<td>Unable to:&lt;br&gt;● practice independently—must be under the direct supervision of a RN&lt;br&gt;● make community referrals, health education, case management&lt;br&gt;● coordinate plan of care for chronic health conditions&lt;br&gt;● complete any component of 504 or IEPs</td>
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| Registered Professional Nurse (RN) | Several programs:  
- 2 year programs at the Community College Level (AD)  
- 2 to 3-year Hospital Program (Diploma)  
- 4 year programs at Baccalaureate Level (BSN/BAN)  
- Master Level preparation (MSN/MS)  
- All must pass State Board Licensure Exam  
- Some RNs have completed the ISBE course to be ISBE designated to complete medical reviews | - District/Lead Nurse  
- School Administrator | - RN License  
- CPR certification  
- RN Scope of Nursing Practice  
- Nurse Practice Act  
- HIPAA/FERPA  
- District Policies  
- Bargaining Unit: ESP  
- Pension: IMRF | - First aid/CPR  
- Health Data Entry with training  
- Emergency Action Plans and Evacuation Plans for students with health needs  
- Daily and emergency medications  
- Individualized Health Care Plans (IHCP)  
- Utilizes the nursing process when caring for students with medical issues: Assess, Nursing diagnosis, Set goals, Implement plan of care, Evaluate outcome  
- Case management for students with chronic medical conditions  
- 504 plans with additional education/training  
- staff, student and community health promotion | Unable to:  
- complete the medical review and educational impact statement on IEPs unless ISBE designate  
- provide classroom health promotion without direct supervision of a certified teacher |
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| School Nurse Professional Educator Licensed-Certified School Nurse (PEL-CSN) | ● Minimum of BSN with graduate level program and internship in education and school nursing courses  
● IL State Board Certification Exam for RN  
● Basic Teaching Certification Exam  
● School Nursing Certification Exam (PEL) for an endorsement in school nursing  
● Some school nurses have also attained national certification | ● District Nurse  
● School Administrator | ● RN License  
● CPR certification  
● ISBE certification  
● National Board Certification if applicable | ● RN Scope of Nursing Practice  
● Nurse Practice Act  
● National Association of School Nursing (NASN) Scope and Standards of School Nurse Practice  
● IDEA  
● ESSA  
● FERPA/HIPAA  
● District Policies  
● Bargaining unit: Local teacher bargaining unit  
● Pension: TRS | Above plus:  
● the development, implementation and evaluation of IEP plans  
● the ability to suggest classroom modifications for students with health needs that impede learning  
● knowledge of disease processes and medications that impact educational, cognitive, physical, social and emotional behaviors of students  
● knowledge of Child Find, FERPA, HIPAA, Student Records Act  
● ability to write school health policies, protocols, procedures and programs | Unable to:  
● prescribe medication  
● provide a medical diagnosis |